2017 Notice to Bidders
Jennings County, Indiana

Notice is hereby given that the Board of Commissioners of Jennings County, Indiana will receive sealed bids until 4:00 pm local time on Thursday, November 17, 2016 at the Jennings County Auditors Office, Government Center, Vernon, IN 47282. Bids may also be delivered to the Jennings County Board of Commissioners prior to the regular meeting at 6:30 pm on said date and location. Delivered bids must be received and time stamped prior to 6:30 pm in order to be accepted.

Annual bids will be received for the following materials, supplies, and/or services:

Diesel Fuel and Gasoline – Bulk Delivered to County
Crushed Aggregates, Sand, Deicer Sand – FOB Plant Pickup
Crushed Aggregates, Sand, Deicer Sand – Delivered to County
Hot/Cold Mix Asphalt – FOB Plant Pickup
Liquid Asphalt
Culvert Pipes

The Board of Commissioners reserves the right to reject any and all bids and/or to waive any informalities in the bidding and to accept bids as it deems to be in the best interest of the County. Each bid must be accompanied by a sufficient Contractor's Bid Bond or Certified Check in an amount not less than ten (10%) percent of the bid of which will be forfeited should the bidder fail to enter into a contract.

All bids, unless otherwise specified, shall be considered a firm bid for the entire contract period (Jan. 1 to Dec. 31, 2017). Bids shall be submitted on the prescribed forms with Form 95 and Non Collusion Affidavit. Bids may be held for a period of up to 30 days prior to award by the Board of Commissioners.

The Board of County Commissioners retains the right to negotiate with any and all bidders, after bids are submitted, should all bids exceed the amount of funds appropriated by the County for said services or materials.

Specifications are on file at the Jennings County Auditor's Office.

Date: October 27, 2016

JENNINGS COUNTY BOARD OF COMMISSIONERS

Matt Sporleder — Matt Sporleder, President

David Lane — David Lane, Commissioner

Robert Willhite — Robert Willhite, Commissioner

Attest: Kay S. Vance — Kay Vance, Auditor

JENNINGS COUNTY, INDIANA

REQUEST FOR ANNUAL BIDS (2017):
Gasoline and Diesel Fuel – County Storage

ALL bids must conform to the following conditions and Specifications, prices bid shall be based on current rack price as of November 17, 2016.

If bids are acceptable, the Board of Commissioners will award to one or more supplier. Materials may be purchased (per bid price) from any of the accepted bidders based on availability of product or other factors as determined by the Owner to be in the best interest of Jennings County.

Bids shall be submitted on forms prescribed by the State Board of Accounts (Department of Local Government Finance), including Form 95, Non Collusion Affidavit, Proof of Liability Insurance, 10% Bid Bond, and detailed unit price for each type or grade of fuel.

Prices bid shall include all materials, equipment, labor, taxes, etc. to process the materials and to be delivered to the County Highway Garage, or any other County storage tanks, as determined by the Owner per order with no additional add-on fees or delivery charges.

ALL products shall meet the minimum Federal, INDOT 2016 Material specifications, or as specified by the County.

The Board of Commissioners reserves the right to reject any or all bid proposals and to waive any and all informalities.

The Board of County Commissioners retains the right to negotiate with any and all bidders after bids are submitted, should all bids exceed the amount appropriated by the County for said materials or services.

Unit prices (per gallon) shall be furnished to County for any or all of the following fuels:

1). <u>Gasoline: Regular lead free</u> (87 octane minimum) – bulk delivery to tank upon request, 200 gallon minimum delivery. Applicable taxes to be included in bid price (specify total amount of taxes).

2). <u>Diesel Fuel (Ultra low sulfur, 15 ppm): On Road Diesel Fuel:</u> (Premium 45-50 cetane minimum). ASTM D-975. Applicable taxes to be included in bid price (specify total amount of taxes).

3). <u>Diesel Fuel: Off Road Diesel Fuel:</u>

(Premium 45-50 cetane minimum). ASTM D-975. Applicable taxes to be included in bid price (specify total amount of taxes).

Winter blended fuels shall be provided in season from Nov. 15th to March 15th, or when cold weather requires.

Diesel fuels may be supplied as diesel or Soy diesel B5 (or blended combinations for winter season) in accordance with above Premium grade requirements.

Owner reserves the right to field test fuels upon delivery and reject any items not meeting County and Federal Specifications.

ESCALATION – DEESCALATION CLAUSE: **Bidders shall have the right to increase (or decrease) the contract unit price in an amount equal to the bidder's increase or decrease in costs of materials and supplies occurring subsequent to the date on which such bid is awarded (hereinafter referred to as "base date") to the Board. Any increase or decrease in the bidder's cost of materials and supplies after the base date shall be verified by proper documents furnished to the Board. Documentation shall include proof of price to bidder from bidder's source of supply. Any increase or decrease unit price, approved per the above, will be considered the bidder's current unit base price. For each purchase of fuels, the County shall use the current unit price of ALL accepted bidders in determination of the appropriate supplier and cost.**

Price adjustments may be increased or decreased based on the rack price per gallon for the day of delivery of fuel. Proof of increase or decrease shall be included with all invoices.

JENNINGS COUNTY, INDIANA

REQUEST FOR ANNUAL BIDS (2017):
Crushed Aggregate, Sand – County Highway

ALL bids must conform to the following conditions and Specifications, prices bid shall be based on current price as of November 17, 2016.

If bids are acceptable, the Board of Commissioners will award to one or more supplier. Materials may be purchased (per bid price) from any of the accepted bidders based on availability of product, location of product to job site, or other factors as determined by the Owner to be in the best interest of Jennings County.

Bids shall be submitted on forms prescribed by the State Board of Accounts (Department of Local Government Finance), including Form 95, Non Collusion Affidavit, Proof of Liability Insurance, 10% Bid Bond, and detailed unit price for each type or grade of material.

Prices bid shall include all materials, equipment, labor, taxes, etc. to process the materials and to be loaded into the County Highway Trucks at the specified quarry location(s). Detail reports of truck number and quantity to be included with monthly invoice.

ALL products shall meet the minimum Federal, INDOT 2016 Material specifications, or as specified by the County.

The Board of Commissioners reserves the right to reject any or all bid proposals and to waive any and all informalities.

The Board of County Commissioners retains the right to negotiate with any and all bidders after bids are submitted, should all bids exceed the amount appropriated by the County for said materials or services.

Unit prices (per ton) shall be furnished to Jennings County for any or all of the following items:

1). **Crushed limestone aggregate of various sizes (including #2, 4, 5, 8, 9, 11, 12, 53's, 73's, fill course lime, and DRB.**

2). **Revetment Riprap (6-12 inch minimum size) and Shot Rock (18 inch minimum size).**

3). **Sand (fill sand; sand (untreated) for use in winter snow removal; sand treated with deicer chemical, specify percent treatment).**

All aggregates shall be clean, uniform size and grade, white limestone unless otherwise specified.

JENNINGS COUNTY, INDIANA

REQUEST FOR ANNUAL BIDS (2017):
Crushed Aggregates, Sand- Delivered to Jennings County

ALL bids must conform to the following conditions and Specifications, prices bid shall be based on current price as of November 17, 2016.

If bids are acceptable, the Board of Commissioners will award to one or more supplier. Materials may be purchased (per bid price) from any of the accepted bidders based on availability of product, location of product to job site, or other factors as determined by the Owner to be in the best interest of Jennings County.

Bids shall be submitted on forms prescribed by the State Board of Accounts (Department of Local Government Finance), including Form 95, Non Collusion Affidavit, Proof of Liability Insurance, and detailed unit price for each type or grade of material.

Prices bid shall include all the materials, equipment, labor, taxes, etc. to purchase and deliver the materials from the specified quarry location(s) to locations in Jennings County. Detail reports of delivery date, truck number, and quantity delivered (per weight tickets) to be included with monthly invoice.

ALL products shall meet the minimum Federal, INDOT 2016 Material specifications, or as specified by the County.

The Board of Commissioners reserves the right to reject any or all bid proposals and to waive any and all informalities.
The Board of County Commissioners retains the right to negotiate with any and all bidders after bids are submitted, should all bids exceed the amount appropriated by the County for said materials or services.

Unit prices (per ton) shall be furnished to Jennings County for any or all of the following items:

1). Crushed limestone aggregate of various sizes (including #2, 4, 5, 8, 9, 11, 12, 53's, 73's, fill course lime, slate, and DRB).

2). Revetment Riprap (6-12 inch minimum size) and Shot Rock (18 inch minimum size).

3). Sand (fill sand; dry sand (untreated) for use in winter snow removal).

All aggregates shall be clean, uniform size and grade, white limestone unless otherwise specified.

Bidders shall specify the location of the quarry where materials are purchased from, said location to be approved by County.

The County shall determine when and where the materials are needed, type and quantity. The County will provide as much notice as possible on required delivery – in case of an emergency; the County has the right to purchase from any source or bidder available.

DISTANCE OF HAUL SHALL BE CALCULATED AS DELIVERED TO THE COUNTY HIGHWAY GARAGE OR TO A PROJECT SITE OF THE EQUAL DISTANCE. (Example: Hayden Quarry to Jennings County Highway Garage is a distance of 10 miles). Base bid would cover any delivery site within 10 miles of the Hayden Quarry.

FOR THE PURPOSE OF THIS BID, ALL MATERIALS SHALL BE STOCKPILED AT SITE.

JENNINGS COUNTY, INDIANA

REQUEST FOR ANNUAL BIDS (2017):
Hot Mix Asphalt – County Highway

ALL bids must conform to the following conditions and Specifications, prices bid shall be based on current price as of November 17, 2016.

If bids are acceptable, the Board of Commissioners will award to one or more supplier. Materials may be purchased (per bid price) from any of the accepted bidders based on availability of product, location of product to job site, or other factors as determined by the Owner to be in the best interest of Jennings County.

Bids shall be submitted on forms prescribed by the State Board of Accounts (Department of Local Government Finance), including Form 95, Non Collusion Affidavit, Proof of Liability Insurance, 10% Bid Bond, and detailed unit price for each type or grade of material.

Prices bid shall include all materials, equipment, labor, taxes, etc. to process the materials and to be loaded into the County Highway Trucks. Specify plant location(s) and plant capacity in tons per hour. Detail reports of truck number and quantity to be included with monthly invoice.

ALL products shall meet the minimum Federal, INDOT 2016 Material specifications, or as specified by the County. ALL plants to be INDOT pre-approved producer or approved by the County Engineer prior to purchase of materials.

The Board of Commissioners reserves the right to reject any or all bid proposals and to waive any and all informalities.

The Board of County Commissioners retains the right to negotiate with any and all bidders after bids are submitted, should all bids exceed the amount appropriated by the County for said materials or services.

Unit prices (per ton) shall be furnished to Jennings County for any or all of the following items:

1). Hot mix asphalt (HMA) per INDOT Section 400 – per the following types and grades (mix design to be provided upon request):

Surface #11, Surface #9
Intermediate #8 or #9
Base #5

2). Cold Mix Asphalt for patching (stockpile)

JENNINGS COUNTY, INDIANA

REQUEST FOR ANNUAL BIDS (2017):
Liquid Asphalt – County Highway

ALL bids must conform to the following conditions and Specifications, prices bid shall be based on current price as of November 17, 2016.

If bids are acceptable, the Board of Commissioners will award to one or more supplier. Materials may be purchased (per bid price) from any of the accepted bidders based on availability of product, location of product to job site, or other factors as determined by the Owner to be in the best interest of Jennings County.

Bids shall be submitted on forms prescribed by the State Board of Accounts (Department of Local Government Finance), including Form 95, Non Collusion Affidavit, Proof of Liability Insurance, 10% Bid Bond, and detailed unit price for each type or grade of material.

Prices bid shall include all materials, equipment, labor, taxes, etc. to process the materials and to be delivered to the County Highway Garage, or any other County location, as determined by the Owner per order with no additional add-on fees or delivery charges.

ALL products shall meet the minimum Federal, INDOT 2016 Material specifications, or as specified by the County.

The Board of Commissioners reserves the right to reject any or all bid proposals and to waive any and all informalities.

The Board of County Commissioners retains the right to negotiate with any and all bidders after bids are submitted, should all bids exceed the amount appropriated by the County for said materials or services.

Unit prices (per gallon) shall be furnished to County for any or all of the following items:

1). **For Sealing: RS-2, AE-90, AE-150**

2). **For Bituminous Coated Aggregates (Cold mix): AE-90, AE-150, AE-200, AE-300, CM-150, CM-200, CM-300**

3). **For Subgrade Aggregate: MC-30, MC-70, AE-P, Primer "L"**

4). **For Pavement (tack): AE-T**

Bidder shall provide bid price for the following delivery options:

1). **FOB Plant pickup in County truck (Specify plant location)**

2). **County Highway Storage: Bidder furnish and deliver up to 5,000 gallons per load to storage tank at County Highway Garage**

3). **Jobsite Delivery: Bidders to furnish materials and tanker trailer for on site use per project until trailer empty (five day maximum). Bidder to pick up trailer when empty per notification by County Highway**

ESCALATION – DEESCALATION CLAUSE: **Bidders shall have the right to increase (or decrease) the contract unit price in an amount equal to the bidder's increase or decrease in costs of materials and supplies occurring subsequent to the date on which such bid is awarded (hereinafter referred to as "base date") to the Board. Any increase or decrease in the bidder's cost of materials and supplies after the base date shall be verified by proper documents furnished to the Board. Documentation shall include proof of price to bidder from bidder's source of supply. Any increase or decrease unit price, approved per the above, will be considered the bidder's current unit base price. For each purchase of fuels, the County shall use the current unit price of ALL accepted bidders in determination of the appropriate supplier and cost.**

Proof of increase or decrease shall be included with all invoices.

JENNINGS COUNTY, INDIANA

REQUEST FOR ANNUAL BIDS (2017)

CULVERT PIPE

ALL bids must conform to the following conditions and Specifications, prices bid shall be based on current cost as of November 17, 2016.

If bids are acceptable, the Board of Commissioners will award to one or more supplier. Materials may be purchased (per bid price) from any of the accepted bidders based on availability of product or other factors as determined by the Owner to be in the best interest of Jennings County.

Pipe materials shall be used in the construction, repair, and/or maintenance of the county roads as funded by Motor Vehicle Highway (MVH), Local Road and Street (LRS), or Cumulative Bridge (Bridge "O") funds through the Jennings County Highway Department and approved by the Board of Commissioners and/or County Engineer.

Bids shall be submitted on forms prescribed by the State Board of Accounts (Department of Local Government Finance), including Form 95, Non Collusion Affidavit, Proof of Liability Insurance, and detailed unit price sheets for each class or type of culvert pipe or drainage structure.

Prices bid shall include all materials to be delivered to the County Highway Garage or direct shipment to jobsite(s), or loaded onto County Highway trucks if pick up at supplier yard, as determined by the Owner per project with no additional add-on fees or charges.

ALL products shall meet the minimum material specifications per the 2016 Indiana Department of Transportation Standard Specifications, ASTM, or as specified by the County Engineer.

The Board of Commissioners reserves the right to reject any or all bid proposals and to waive any and all informalities.

The Board of County Commissioners retains the right to negotiate with any and all bidders after bids are submitted, should all bids exceed the amount appropriated by the County for said materials or services.

Unit prices (per foot) shall be furnished to County for any or all of the following materials:

1). **Corrugated Metal Culvert Pipe or Pipe Arches (Galvanized, Aluminized Type II Steel, Polymer Coated, or Aluminum):**
2). **Structural Plate Pipe or Pipe Arches (Galvanized, Aluminized Type II Steel, or Aluminum):**
3). **Box Culverts (Concrete, Galvanized, Aluminized Type II Steel, or Aluminum):**
4). **High Density Polyethylene Pipe (HDPE):**
5). **Concrete Pipe (non reinforced or reinforced):**
6). **Smooth Wall HP Polypropylene Pipe (12 to 60 inch diameter):**
7). **Drainage Tile (4 inch to 12 inch diameter):**

See reference specifications in the 2016 INDOT Standard Specifications: Section 715, 717, 719, 720, 721, and 725 for additional details.

Corrugated metal pipes and pipe arches shall be priced for 12 inch through 72 inch diameter, 17" x 13" through 112" x 75", in the appropriate gauge thickness specified (16 ga. through 10 ga.), 2-2/3" x ½", 3" x 1", and 5" x 1" corrugations. Standard lengths for small diameter pipe is 20 lft. to 30 lft., lengths for larger culverts and other structures as determined per each location (typically 40 ft. minimum length, one piece construction). The standard gage for pipes over 18 inch in diameter is 14 gage minimum.

Material certifications and lab tests shall be furnished by manufacturer upon request from Owner. Owner reserves the right to field test materials upon delivery and reject any items not meeting Specifications.

Other sizes, gages, and products may be purchased as the need arises at the discretion of the Owner and County Engineer per project specific quotes.

ALTERNATE: **Suppliers may include a separate price or bulk discount for "truck load" delivery of materials, in addition to standard individual culvert pipe prices. No other restrictions shall be allowable.**

ESCALATION – DEESCALATION CLAUSE: **Bidders shall have the right to increase (or decrease) the contract unit price in an amount equal to the bidder's increase or decrease in costs of materials and supplies occurring subsequent to the date on which such bid is submitted (hereinafter referred to as "base date") to the Board. Any increase or decrease in the bidder's cost of materials and supplies after the base date shall be verified by proper documents furnished to the Board. Documentation shall include proof of price to bidder from bidder's source of supply. Any increase or decrease unit price, approved per the above, will be considered the bidder's current unit base price. For each purchase of materials, the County shall use the current unit price of ALL bidders in determination of the appropriate supplier and cost. Request for price changes may not be submitted more than once per month (1st of month for that month).**

Bid, Offer or Proposal for Sale or Lease of Materials

(Defined at I.C. 36-1-2-9.5)

(Please Type or Print)

Date _____

1. Governmental Unit: _____
2. County: _____
3. Bidder (Firm) _____
   Address _____
   City /State: _____
4. Telephone Number: _____
5. Agent if Bidder (if applicable) _____

Pursuant to the notices given, the undersigned offers bid(s) to _____ (Governmental Unit) in accordance with the following attachment(s) which specify the class or item number or description, quantity, unit, unit price and total amount.

The contract will be awarded by classes or items, in accordance with specifications. Any changes or alterations in the items specified will render such bid void as to that class or item. Bidder promises that he has not offered not received a less price that the price stated in his bid for materials included in said bid. Bidder further agrees that he will not withdraw his bid from the office in which it is filed. A certified check or bond shall be filed with each bid if required, and liability for breach shall be enforceable upon the contract, the bond or certified check or both as the case may be.

_____
Signature of Bidder or Agent

Bid Offer or Proposal

Attach separate sheet listing each item bid based on specifications published by governing body. Following is an example of the bid format:

Class or Item	Quantity	Unit	Description	Unit Price	Amount

Non-Collusion Affidavit

STATE OF INDIANA
COUNTY OF _____ } SS:

The undersigned bidder or agent, being duly sworn on oath, says that he has not, nor has any other member, representative, or agent of the firm, company, corporation or partnership represented by him, entered into any combination, collusion or agreement with any person relative to the price to be bid by anyone at such letting nor to prevent any person from bidding nor to induce anyone to refrain from bidding, and that this bid is made without reference to any other bid and without any agreement, understanding or combination with any other person in reference to such bidding.

He further says that no person or persons, firms, or corporation has, have or will receive directly or indirectly , any rebate, fee, gift, commission or thing of value on account of such sale.

_____
Bidder (Firm)

_____
Signature of Bidder or Agent

Subscribed and sworn to before me this _____ day of _____ 20 _____.

_____
Notary Public

My Commission Expires: _____

County of Residence: _____

Acceptance

There now being sufficient unobligated appropriated funds available, the contracting authority of _____ (Governmental Unit) hereby accepts the terms of the attached bid for classes or items numbered _____ and promises to pay the undersigned bidder upon delivery the price quoted for the materials stipulated in said bid.

Date: _____

Contracting Authority Members:

_____ _____
_____ _____
_____ _____